

AccuRoute[®] A User's Perspective

Baker & Daniels LLP

Firm Implemented Document Capture Initiative using AccuRoute[®] and Its Seamless nQueue Integration

The Challenge

- Limited content accessibility across firm's six locations
- Time-consuming electronic court filing mandates
- Time-consuming user login procedures at MFD

The Solution

AccuRoute provided:

- Seamless, firm-wide document accessibility
- Easy-to-use solution to efficiently integrate MFDs, AccuRoute, and nQueue cost recovery terminals



The Firm

Since 1863, Baker & Daniels LLP has provided business and legal counsel to Fortune 500 global corporations, regional businesses, nonprofit organizations, local governments and individuals. With more than 370 lawyers and consulting professionals in six US offices, the firm offers services in more than 35 practices and industries including corporate finance, government affairs, health care, insurance, intellectual property, international, labor and employment, life sciences, litigation, mergers and acquisitions, nonprofits, real estate, venture capital and much more.

The Challenge

With 800 users in six locations, Baker & Daniels needed a smarter way to manage its documents. Previously, the company used publicly accessible PC scanning stations, but changes in court/agency filing procedures drove new volumes and demand that quickly outstripped capacity. Users needed to login to the PCs - even if they only needed to scan a page or two.

"We wanted a simple solution to scan documents that didn't require a lot of training or overhead," said Katrina Dittmer, practice support manager for Baker & Daniels. "We saw multi-function devices (MFDs) as the logical platform to achieve this."



An Omttool 2008 Drive for Innovation Award Winner



AccuRoute® A User's Perspective

Baker & Daniels LLP

Baker & Daniels LLP

Since 1863, Baker & Daniels has provided business and legal counsel to clients throughout the United States and around the world. Serving Fortune 500 corporations, regional businesses, nonprofit organizations, local governments and individuals, Baker & Daniels has established a reputation for practical, results-oriented service.

“ In most instances, our users didn't even attend training. They simply referred to posters mounted above the MFDs.

If attorneys working on Saturday can scan without training, we've designed a good system. ”

Katrina Dittmer, Practice Support Manager, Baker & Daniels LLP

The AccuRoute Solution

Deploying AccuRoute at six different locations, Baker & Daniels now enables all of its users to utilize any of 40 MFDs throughout the firm to scan documents to a variety of formats and destinations. Further, AccuRoute is fully integrated with the firm's nQueue cost recovery terminals. Users supply the three pieces of information required for cost recovery - employee number, client number, and matter number. Now, due to the seamless integration of AccuRoute and nQueue, users can see additional scanning options on the cost recovery terminal, retrieve previously saved distribution rules, and preview their scanned images.

The Results

"AccuRoute and nQueue give our users a simple way to scan documents at our MFDs and choose their formats and delivery options," said Dittmer. "When we initially deployed the document capture solution, we decided that the best option was to give users the ability to scan at the MFD - and recover the associated costs. That gives us tremendous productivity gains. In most instances, our users didn't even attend training. They simply referred to posters mounted above the MFDs. Our users may not even know that 'AccuRoute' is the name of the product we are using - they just know they can scan at the MFD.

"The fact that we no longer get requests to purchase additional PC-based scanners is significant. We're leveraging the MFDs that we would have bought anyway and although we have a mixed-fleet of MFDs, the AccuRoute scanning interface is exactly the same across all the devices. User adoption is high because it's intuitive. If attorneys working on Saturday can scan without training, we've designed a good system."

Corporate Headquarters
Omttool, Ltd.
6 Riverside Drive
Andover, MA 01810
Tel: 978.327.5700
Fax: 978.659.1300
Sales: 800.886.7845

Omttool Europe, Ltd.
25 Southampton Buildings
London WC2A 1AL UK
Tel: +44 (0) 203 043 8580
Fax: +44 (0) 203 043 8581
E-mail: salesuk@omttool.com


www.omttool.com