

AccuRoute® A User's Perspective

Husch Blackwell Sanders LLP

AccuRoute® Allows Firm to Efficiently Move to Electronic Records

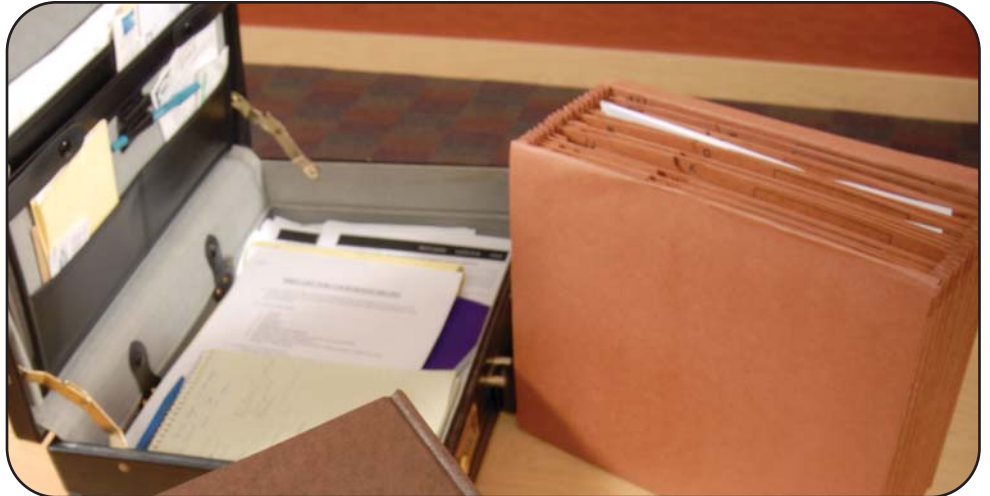
The Challenge

- Time-consuming, manual input process at MFD
- Excessive scanned images transmitted through the MS Exchange Server
- Expensive on-site and off-site storage space

The Solution

AccuRoute provided:

- Seamless integration with records management software
- Efficient method to capture all vital legacy and new documents for archive and search purposes
- An easy-to-learn and use application for a variety of uses throughout the firm



The Firm

Husch Blackwell Sanders LLP is a full-service litigation and business services law firm with more than 675 attorneys in offices in 13 cities, stretching from Washington, D.C. to Denver, as well as to London. The firm offers national-level competitive practices to clients - including national and global leaders - in industries such as agriculture, energy, financial services, and healthcare, particularly in the areas of mergers and acquisitions, securities, tax, insolvency and commercial bankruptcy, business litigation, intellectual property, environmental, labor and employment, and real estate.

The Challenge

Husch Blackwell Sanders recognized the benefits of moving to electronic records - including space-related costs, sharable documents, and more. Previously, the firm struggled to convert its many paper documents into electronic images and files. The cumbersome process required users (from attorneys to administrators) to stand at the multi-function device (MFD). In fact, many jobs required multiple trips and departments were actually spending time simply coordinating time spent at the MFD. Microsoft Outlook was used to import those electronic images, which only added more steps to the process.



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Husch Blackwell Sanders is comprised of more than 675 attorneys, serving clients through offices in 13 cities, from Denver to London, Chicago to Memphis. The firm's attorneys provide compelling service and value to their clients.

“Moving to AccuRoute was painless and simple. It provides a seamless and invisible bridge between physical and electronic records.”

David Steward, CRM, Director of Records, Husch Blackwell Sanders

Corporate Headquarters
Omtool, Ltd.
6 Riverside Drive
Andover, MA 01810
Tel: 978.327.5700
Fax: 978.659.1300
Sales: 800.886.7845

Omtool Europe, Ltd.
25 Southampton Buildings
London WC2A 1AL UK
Tel: +44 (0) 203 043 8580
Fax: +44 (0) 203 043 8581
E-mail: salesuk@omtool.com

The AccuRoute Solution

The firm deployed Omtool AccuRoute as the capture solution as its distributed imaging solution. Combined with CA MDY Records Manager, AccuRoute provides an efficient method for users to convert paper into electronic images. Husch Blackwell Sanders uses AccuRoute to capture its executed vital records - the one-of-a-kind originals for wills, DNR orders, and more. Ongoing initiatives are underway to capture legacy documents that are vital records and all new vital records are now captured on a go-forward basis as well.

According to David Steward, CRM, Director of Records from Husch Blackwell Sanders, deployment was smooth. "AccuRoute was very easy to implement from a user perspective," he said. "Training was minimal and users continue to find new ways to apply the technology. For instance, the Archive Records Department is required to fax orders multiple times a day - they now use AccuRoute to process those orders."

The Results

Husch Blackwell Sanders reports that its AccuRoute implementation has delivered crucial benefits to the firm. "This initiative is extremely valuable," said Steward, "for our internal users and our clients. First, we now have legal documents for the purposes of business continuity. These images can be produced in court if the originals are destroyed. Second, our electronic documents can be accessed online 24/7. This is very important for events such as medical instructions for a terminal treatment. The chance of losing these vital records is reduced because the originals are removed from the vault only when needed to meet with clients or produce for a court."

Today, Husch Blackwell Sanders has more than 100,000 electronic records in its records management system. "While this is only a fraction of our total, it is significant," Steward said. "Our use of AccuRoute will increase dramatically in the coming year as we upgrade and enable complete distribution of all features to the entire firm. Users now complete most of the processes at their desks and lines at the MFD have virtually disappeared. We eliminated steps in our process - and errors, too. Moving to AccuRoute was painless and simple. It provides a seamless and invisible bridge between physical and electronic records."


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